



societies budget application

SECTION 1

Name of Society/Club:

PRESIDENT

Course:

Year:

Name:

Address
(home):

Address
(term):

Home Tel:

Term Tel:

E-Mail:

Signature:

Mobile:

SECRETARY

Course:

Year:

Name:

Address
(home):

Address
(term):

Home Tel:

Term Tel:

E-Mail:

Signature:

Mobile:

TREASURER

Course:

Year:

Name:

Address
(home):

Address
(term):

Home Tel:

Term Tel:

E-Mail:

Signature:

Mobile:

OTHER OFFICE HOLDER 1

Course:

Year:

Name:

Address (home):

Address (term):

Home Tel:

Term Tel:

E-Mail:

Signature:

Mobile:

OTHER OFFICE HOLDER 2

Course:

Year:

Name:

Address (home):

Address (term):

Home Tel:

Term Tel:

E-Mail:

Signature:

Mobile:

OTHER OFFICE HOLDER 3

Course:

Year:

Name:

Address (home):

Address (term):

Home Tel:

Term Tel:

E-Mail:

Signature:

Mobile:

SECTION 2

MISSION STATEMENT FOR THE YEAR

SECTION 3

MEMBERSHIP

Members of your society can include both students as well as associate members. A minimum student membership of £5 is to be paid by each new member. Associate membership should be set at a rate higher than the student rate.

You must have a minimum of 10 matriculated Napier University students to gain funding from NSA.

Student Membership Fee

Associate Membership Fee

Number of Paid Up Student Members:

Number of Paid Up Associate Members:

SECTION 4

EXPENDITURE

Expenditure		Amount Requested	Amount Spent In Previous Year	Amount Allocated (office use only)
Capital Items. Please list equipment costs. Include quotes and other supporting information.				
Speakers Fees				
Travel Include brief details	Mode of Transport			

Expenditure	Amount Requested	Amount Spent In Previous Year	Amount Allocated (office use only)
Conferences. Give details.			
Printing. (Give details of items).			
Postage			
Other			
Totals			

SECTION 5

PLANNED EVENTS/TRIPS

Activity Plan

Please give details of your plan of activities for the year.

Semester 1

Semester 2

