

EDINBURGH NAPIER STUDENTS' ASSOCIATION
TRUSTEE REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2022

Registered Charity No: SC012506

WHITELAW WELLS
Chartered Accountants

EDINBURGH NAPIER STUDENTS' ASSOCIATION

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EDINBURGH NAPIER STUDENTS' ASSOCIATION

REPORT OF THE CORPORATE TRUSTEE

For the year ended 30 June 2022

The Directors present their annual report together with the audited financial statements for the year ended 30 June 2022.

The accounts have been prepared in accordance with the accounting policies set out in note 1 of the accounts and comply with the charity's aims and objectives, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the requirements of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

OBJECTS AND ACTIVITIES

Founded as a registered charity in 1992, ENSA serves all matriculated students of Edinburgh Napier University. ENSA exists to enable students to make the most of their university experience by representing, supporting and developing them to be successful in their studies; to try out new things; to engage in, and contribute to, university life; to be healthy and happy; to bring about positive change; and to have fun.

The objects of Edinburgh Napier Students' Association (ENSA), as defined in its Constitution are:

- To represent the interests of the membership (Edinburgh Napier students) within the University and the wider community
- To provide advice and support to the membership, collectively and individually, on issues affecting their education and welfare
- To provide safe social space and a range of services to cater for the needs of the membership
- To facilitate regular communication between the Association and its membership; and between the Association, its members, the University and the wider community as and when appropriate
- To provide opportunities for personal and professional development for its membership, through participation in Association and University committee structures and activities, and in the activities of ENSA Sports and Societies
- To foster an Edinburgh Napier student identity and culture within the University, across academic disciplines and campuses, and in the wider community

ENSA's three Elected Officers are champions for students and work on their behalf to ensure they have the best possible experience at university. The Association serves its members primarily through the following key areas:

Representation and Democracy: we train over 300 Programme Reps, chosen by students, to represent concerns on education-related matters and effect change; we amplify the student voice through facilitating the ENSA 50 (the student council)

Advice: we provide an independent and confidential welfare rights and education service

Campaigns: we run a range of campaigns throughout the year promoting equality and diversity, health and wellbeing, sustainability, and other issues important to students

Events: we put on a range of exciting events throughout the year, including Freshers' / Welcome Week

Sports and Societies: we support over 25 sports clubs and more than 30 societies every year

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REPORT OF THE CORPORATE TRUSTEE

For the year ended 30 June 2022

ACHIEVEMENTS AND PERFORMANCE

With the easing of Covid-19 restrictions in 2021/22, ENSA returned to offering primarily in-person events and activities, though in the first term these were often for smaller groups in an outdoor setting. We also provided some hybrid opportunities in relation to representation and democracy, for example for the ENSA 50 and Programme Representative Forums.

Campaigns

Central to ENSA's campaigns is empowering students to bring about positive change for themselves.

Throughout 2021/2022, the Elected Officers worked with, and on behalf of, its members to promote diversity, inclusion and wellbeing across the University through the following campaigns:

Inclusion • Mental Health • Stress Awareness Week • Black History Month • Disability History Month • Rainbow Laces Day • International Women's Day • No Smoking Day • Hedgehog Friendly Campus • LGBTQ+ History Month • Study Support • Feel Fab Fridays • Climate Change Week

In addition:

The Student President launched a new Buddy System which enabled over 130 new students to feel integrated into the Edinburgh Napier University community.

The Co-President for Education and Employability worked with Schools and Programme Leaders to build partnerships with local businesses to increase work-based learning opportunities for more programmes.

The Co-President for Sport and Wellbeing established the Sports Ambassadors programme, appointing a total of six ambassadors; four to support Women, LGBT, BAME and Accessibility in sport, and two to kickstart a recreational sport programme to help students stay physically active but on a less competitive level.

Sports and Societies

After two years of Covid-19 restrictions, ENSA's sports clubs and societies bounced back in 2021/22 with activities held in person. During the year there were 29 active sports clubs with 882 members (353 in 20/21) and 33 societies with 674 members (322 in 20/21).

ENSA supported the development of three new clubs: Futsal, Equestrian and Tennis; and seven new societies including Hiking & Outdoor, Motorsports and Book Club.

Education and Welfare Advice

Demands on the Advice Service continued to be high during the year with a total of 974 cases, the majority of which concerned academic appeals, academic misconduct and extenuating circumstances. Over 50% of cases involved international students.

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REPORT OF THE CORPORATE TRUSTEE

For the year ended 30 June 2022

ACHIEVEMENTS AND PERFORMANCE (cont).

The Advice Team also assisted students in crisis by helping them to access food banks, providing budgeting advice and supporting them with funding applications, as well as representing and advocating for students on issues such as academic misconduct and fee payments.

The Team launched the ENSA Advice Survey to gather feedback from students: 93% said they would recommend the service to a friend and 96% said they felt the advice they received had been appropriate. Most students hear about ENSA Advice from the University's Academic and Support staff (46.5%), the ENSA website (32%) or friends (21.5%).

Programme Representatives

ENSA shares ownership of the programme representation system with the University. ENSA's role is to promote the representative positions (or 'reps') to students, offer new rep induction training on their role and responsibilities and to provide ongoing support to individual reps.

A total of 423 (332 in 2020/21) Programme Representatives completed ENSA's training programme. For the first time we had Representation from Global Online and Distance Learning students, with 17 Reps in total.

Elections

Each year Edinburgh Napier University students vote for three Elected Officers to represent their interests. Election turnout in March 2022 was poor: only 3.4% (7.8% in 20/21) of ENU's Edinburgh-based students voted. This was at least in part a reflection of the low numbers running for office: only five students (14 in 20/21) ran for three positions; thus, one position was uncontested. Feedback gathered via the Officers, suggested that students, particularly home students, were not interested in staying an extra year at university to serve as an Elected Officer. After two years of Covid restrictions, they wanted to move on and secure jobs outside of university.

Increasing election turnout is one of the priorities set out in ENSA's three-year Strategic Plan and an action plan is in place to improve turnout for the 2023 elections.

Social

As part of our Covid-compliant Freshers' / Welcome Week, we hosted 26 events and 'pop ups' which were mainly held outdoors across the month of September. We re-branded 'Freshers' as 'Super September' to allow for more activities and events for smaller groups to take place over a period of three weeks.

By April Covid-restrictions had been lifted and we were able to hold our Sports & Societies Ball again. More than 500 students attended the event at Edinburgh's O2 Academy.

University – Students' Association Relationship

The relationship between ENSA and our partner university remained positive throughout 2021/22. The University and Students' Association Forum (USAF) continued to enable good communication lines between our organisations and ENSA regularly contributed to the University's Weekly Operations Meeting.

EDINBURGH NAPIER STUDENTS' ASSOCIATION

REPORT OF THE CORPORATE TRUSTEE

For the year ended 30 June 2022

ACHIEVEMENTS AND PERFORMANCE (cont).

Staff Restructure

There was a staff restructure during 2021/22 to support the delivery of the Strategic Plan 2021-24, focused on increasing student participation and engagement. Specifically, this meant the following changes:

- Creating a new senior management post: *Head of Student Communities and Engagement*, which replaced the Deputy Manager and Assistant Manager roles
- Creating a new *Student Voice Coordinator* role, which replaced the Communities Development Coordinator and (the vacant) Democracy and Representation Coordinator roles
- Creating a new *Student Activities Coordinator* role, which replaced the Sports and Societies Coordinator (Development) and Sports and Societies Coordinator (Admin & Finance) roles
- Creating a new *Marketing and Events Coordinator* role
- Creating a new (part time) *Advice Service Team Lead*, made possible by the retirement of a part time adviser
- Creating an *ENSA Administrator* role, replacing the Student Engagement Administrator role

As a result of the new structure, there was one redundancy and two new recruits: the Marketing and Events Coordinator role was made possible by the reduction in Sports & Societies and the Advice Team Lead post was in part a replacement for an advisor who retired in May 2021. Thus, there was minimal additional cost involved in the restructure.

Plans for the Future

ENSA is committed to continuous improvement and, as such, has set out the following as areas for development in the coming year:

- **Democracy and Representation:** After the low number of candidates running for election for 2022 – 2023, Directors want to see an increase in the number of students putting themselves forward for the three sabbatical officer roles. This will require improved and sustained communications before and during the nomination period and include extending ENSA's reach through connecting with university services, for example, advertising the roles via Student Futures (the University's careers service).
- **Community and Belonging:** An analysis of the data from Freshers' Week in September 2022 indicates that students are not engaging as they once did with alcohol-related events. Also, during this cost-of-living crisis, students do not have the income to spend on events. We will therefore respond by offering more cost-free, alcohol-free activities and events during Freshers' and across the year. ENSA will also be seeking to collaborate with its partner university to provide more high-quality, community-building events on the three campuses.
- **Welfare and Advice:** ENSA Advice has struggled to cope with the growing numbers of international students requiring support over the last two years. The Board is particularly keen to enhance the capacity of the Advice Service as soon as finances allow. A funding bid for an additional advisor has been submitted to the University.

EDINBURGH NAPIER STUDENTS' ASSOCIATION

REPORT OF THE CORPORATE TRUSTEE

For the year ended 30 June 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

ENSA is a charity registered in Scotland and subject to the Charities and Trustee Investment (Scotland) Act 2005. The strategic and overall management of the charity is the responsibility of the Board.

The Appointment of the Corporate Trustee

After gaining consent to change ENSA's Constitution during the 2020/21 financial year from both student members (through a Referendum) and University Court, the ENSA Trustee Board confirmed the new Constitution at an Extraordinary Meeting held on 5 July 2021 and Trustees agreed that the new Constitution should be adopted from the date of this meeting. The Trustees then discussed the appointment of Edinburgh Napier Students' Association Ltd as the Trustee of ENSA. The Chair asked Trustees to approve the appointment of the Corporate Trustee. The Trustees agreed to appoint Edinburgh Napier Students' Association Ltd as the sole Trustee of ENSA. Immediately following this, the existing trustees of ENSA formally resigned and were subsequently appointed as Directors¹ of the Corporate Trustee.

Board of Directors

The Board of Directors may have up to 12 members, including three ex officio places for the Elected Officers, six places for external lay directors recruited on the basis of their skills and experience, and three further places for student lay directors.

Management and Decision Making

The key management personnel in 2021/22 were the Chief Executive Officer and Head of Student Communities and Engagement (Deputy CEO).

There are three elected full time student officers (FTOs) who are remunerated and employed for a one-year term of office, with possible re-election for a second year. They are directors and employees of ENSA, but they are also student leaders and representatives of the student body. The FTO team share a workplace with the rest of the ENSA staff team and work in close collaboration with them, coming together on a weekly basis to establish work priorities in the sabbaticals (FTOs) and managers operations group (SMOG), which links both strategy and student-facing policy and activities with operational delivery.

The Directors have the legal responsibility of being the employer of ENSA's staff and have a duty of care towards them. After delaying a pay increase during 2020/21 due to the loss of commercial income brought about by Covid-19, the Board agreed to award staff a 1.5% pay increase in October 2021, backdated to April.

Director Recruitment and Training

Other than the three elected FTOs who are ex officio directors, membership is through open recruitment, and potential candidates are interviewed by a panel of existing Board members and the CEO. In 2021/22 all directors received induction training. Two FTOs are members of the University's governing body, the Court, and they access professional training on their director role through university provision. New directors are provided with an ENSA Director Handbook and are encouraged to read OSCR materials, such as Guidance for Charity Directors.

¹ References throughout the financial statements to 'directors' are directors of the corporate trustee

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REPORT OF THE CORPORATE TRUSTEE

For the year ended 30 June 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT (cont).

Related Parties.

The Association receives an annual block grant from Edinburgh Napier University as described in note 3 to the financial statements.

Resources held for a third party

The Association holds funds on behalf of its clubs and societies. These are funds raised by clubs and societies to support their activities or the purchase of kit and equipment. These are held in a separate bank account which is not included in the financial statements. The balance at the year-end was £66,203 (2021: £88,586). Income of £128,732 (2021: £26,365) was collected and expenditure of £159,983 (2021: £15,512) was paid as agent in the year.

FINANCIAL REVIEW

Overall income for the year is £655,720 compared to income of £637,509 for 2020/21.

The balance sheet shows net current assets at 30 June 2022 of £150,945 (2021: 147,639) and unrestricted general funds of £226,595 (2021: £201,323). This excludes the pension deficit liability of £926,604 (2021: £969,960) which is repayable over the coming 15 years, bringing the total funds of the charity to a net liabilities position of £700,309 (2021: £768,637).

Key Financial Concerns:

- **Financial Dependence on the University:** ENSA's ability to generate income has improved since Covid restrictions ended; however, the Students' Association is still overly reliant on its income from ENU, and the University itself is subject to cuts from Scottish Government. ENSA will need to focus on commercial income in the year ahead.
- **Pension Liability.** This is set to be a significant and ongoing cost for the next 15 years as the repayment period for the SUSS pension deficit, agreed with the Pensions Regulator, has been extended to 2035. The triennial revaluation of the SUSS pension fund received in September 2020 and relating to 30 June 2019 shows the liability to have risen from £119.7 million to £140.9 million. ENSA's monthly instalments to offset liability were £4,747 in 2021/22 based on the 2019 valuation and are scheduled to rise to £4,984 by 2022/23. ENSA's annual payment of £4,315 in 2021/22 to the Pension Protection Fund will decrease to £3,843 in 2022/23.
- **Going concern.** As the University has provided a letter of assurance for funding to (at least) the same level in 2023-2024 as was provided in 2022 – 2023, the Board of Directors is confident that ENSA is, and will remain, a going concern.

Income

The block grant funding from the University was £460,000 with an additional £80,000 of (non ring-fenced) strategic funding.

Income from Freshers' / Welcome Week Events was £18,143.

EDINBURGH NAPIER STUDENTS' ASSOCIATION

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For the year ended 30 June 2022

FINANCIAL REVIEW (cont).

Expenditure

The expenses increased from £566,942 in 2020/21 to £567,310 in 2021/22, excluding the pension scheme costs.

Reserves Policy

The Board maintains a general reserves policy of four to six months expenditure, equivalent to between £188,079 and £282,118 at 2021/22's reduced levels. At the year end the general fund stood at £226,295 (2021: £201,323) thus the policy was met.

Principal Risks and Uncertainties

The principal risks and uncertainties facing ENSA, and the actions being taken to mitigate these risks, are as follows:

- Financial: There is a risk that the University reduces ENSA's block grant leaving ENSA unable to meet its financial obligations, particularly staffing costs.
 - Mitigating action: The CEO and Chair of the Board have established positive relationships with the Vice Chancellor and Chair of Court, both of whom have expressed support for ENSA.
 - Mitigating action: The CEO and Sabbatical Officers meet regularly (every six to eight weeks) with the University Senior Leadership Team to keep communications open and to enable the SLT to understand the work ENSA does on behalf of students.
 - Mitigating action: Some contracts are on a fixed term basis, for example, the newly appointed Admin Assistant post and the student internship roles, which means there is an opportunity to reduce staffing costs should the need arise
- Financial: There is a risk that the SUSS pension liability continues to increase, becoming unaffordable.
 - Mitigating action: Maintain positive relations with the University, which will provide assurance and keep the D&B risk score at an acceptable level.
 - Mitigating action: The University Finance Director has been made aware of the risk
- Leadership: ENSA fails to engage students in the election process thereby leaving unfilled Sabbatical Officer roles.
 - Mitigating action: An Election Action Plan has been developed and implemented to increase participation by advertising the Officer roles three months in advance of elections; and by making improvements to the software used for elections enabling ENSA to target Schools with low turnout.
- Staffing: Key staff leave the organisation or go on long-term sick leave.
 - Mitigating action: Staff member (Student Voice Coordinator) trained to serve as Finance Assistant in the absence of the Finance Officer.
 - Mitigating action: Head of Student Communities and Engagement developed to serve as Deputy CEO in the absence of the CEO.

EDINBURGH NAPIER STUDENTS' ASSOCIATION

REPORT OF THE CORPORATE TRUSTEE

For the year ended 30 June 2022

Principal Risks and Uncertainties (cont).

- Fraud: A member of staff commits fraud.
 - Mitigating action: All payments require two staff to authorise.
 - Mitigating action: The Finance and Risk Committee and Board of Directors regularly reviews financial accounts (at least six times a year).

- Governance: There is a risk that ENSA is not properly governed and that Directors do not have proper oversight of the organisation.
 - Mitigating action: All Directors are given a proper induction at the start of their term and terms and conditions are set out in their letter of appointment.
 - Mitigating action: A Directors' Handbook has been developed to support new and existing Directors to understand their role.
 - Mitigating action: A survey has been developed to garner feedback from Directors on the efficacy of the Board and the leadership of the Chair.
 - Mitigating action: New Directors are provided with a mentor who is an existing and experienced member of the Board

Risk Management

The Board periodically assesses risk and initiates appropriate steps to avoid or mitigate its impact. It is responsible for health and safety at work and ensures that student clubs and societies have the skills to risk assess their activities and develop appropriate policies in line with those of sports governing bodies.

Remuneration Policy

Key management personnel remuneration is decided by the board with reference to appropriate comparatives. All staff salaries are reviewed annually.

EDINBURGH NAPIER STUDENTS' ASSOCIATION

REPORT OF THE CORPORATE TRUSTEE

For the year ended 30 June 2022

REFERENCE AND ADMINISTRATIVE DETAILS

Charity Number: SC012506

Reference and Administrative Information

Corporate Trustee

Edinburgh Napier Students' Association Limited (appointed 5 July 2021).

From 5 July 2021 the existing trustees of ENSA formally resigned and were subsequently appointed as directors of the Corporate Trustee. The appointments below represent the combined position:

Sabbatical Directors

Heloisa Fyfe (term started 1 July 2020; reappointed 1 July 2021 and completed term 3 June 2022)

Matthew Akinpelu (term started 2 July 2021 and completed term 8 April 2022)

Emily Divine (term started 2 July 2021 and completed term 30 June 2022)

Olumuyiwa Opaleye (term started 1 July 2022)

Vishal Khattar (term started 1 July 2022)

Ekramdeep Bumra (term started 1 July 2022)

Student Lay Directors

Aiden Kremin-Pacey (appointed 9 December 2020 and completed term 28 September 2022)

Olivia Gardiner (appointed 8 October 2021 and completed term 28 September 2022)

Brodie Sutton (appointed 8 October 2021 and completed term 28 September 2022)

Elizabeth Orimongunje (appointed 28 September 2022)

Prabhsimranjeet Singh (appointed 28 September 2022)

Raneev Lal Shrestha (appointed 28 September 2022)

External Directors

Rachael Donovan (resigned 28 September 2022)

Angela Moodie (resigned 28 September 2022)

Jennifer Rees (appointed 2 July 2021) *Chair*

Dr Ailsa Crum (appointed 2 July 2021)

Isobel Hall (appointed 2 July 2021)

Andrew Houghton (appointed 2 July 2021)

Antonio Garcia (appointed 28 September 2022)

Erin Slater (appointed 28 September 2022)

Senior Management

Darlene ('Dee') Bird *Chief Executive Officer*

Paul Mitchell *Head of Student Communities and Engagement and Deputy Chief Executive Officer*

Registered Office and Operational Address

Room B34, Merchiston Campus

Edinburgh Napier University

10 Colinton road

Edinburgh

EH10 5DT

BANKERS

The Royal Bank of Scotland plc

206 Bruntsfield Place

Edinburgh

EH10 4DF

SOLICITORS

Turcan Connell

Princes Exchange

1 Earl Grey Street

Edinburgh

EH3 9EE

AUDITOR

Whitelaw Wells

Statutory Auditors

9 Ainslie Place

Edinburgh

EH3 6AT

EDINBURGH NAPIER STUDENTS' ASSOCIATION

REPORT OF THE CORPORATE TRUSTEE

For the year ended 30 June 2022

Statement of Directors' responsibilities

The Constitution requires the accounts to be authorised by the Board of Directors which is responsible for the running of the charity. The financial responsibilities of the Association are exercised through the Board of Directors with delegated responsibilities to the Finance and Risk Committee, which is a sub-committee of the Board, chaired by a non-Executive member of the Board. The financial statements go before an Annual General Meeting of Edinburgh Napier Students' Association, open to all members of the Students' Association ie all matriculated students of Edinburgh Napier University (unless they have formally opted out of membership). Students may thereby raise concerns with the Elected Officers and other members of the Board of Directors. Official approval of the financial statements rests with the Board of Directors of Edinburgh Napier Students' Association Ltd, the Corporate Trustee which holds its AGM for this purpose.

The law applicable to charities in Scotland requires the Board of Directors to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the Association and the incoming resources and application of resources, including income and expenditure for that period. In preparing those financial statements, the Board of Directors' is required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Association will continue in operation.

The Board of Directors are responsible for keeping adequate accounting records that are sufficient to show and explain the Association's transactions and disclose with reasonable accuracy at any time the financial position of the Association and enable it to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). It is also responsible for safeguarding the assets of the Association and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of the financial statements may differ from legislation in other jurisdictions.

Statement of disclosure of information to auditor

To the knowledge and belief of each of the persons who are members of the Board of Directors at the time the report is approved:

- so far as the member of the Board of Directors are aware, there is no relevant information of which the Association's auditor is unaware; and

EDINBURGH NAPIER STUDENTS' ASSOCIATION

REPORT OF THE CORPORATE TRUSTEE

For the year ended 30 June 2022

- he/she has taken all the steps that he/she ought to have taken as a member of the Board of Directors in order to make himself/herself aware of any relevant audit information, and to establish that the Association's auditor is aware of the information.

This report has been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Approved by the Board of Directors on 8 March 2023

And signed on its behalf by

Edinburgh Napier Students' Association Ltd

Edinburgh Napier Students' Association Limited
Corporate Trustee

EDINBURGH NAPIER STUDENTS' ASSOCIATION

INDEPENDENT AUDITOR'S REPORT TO THE CORPORATE TRUSTEE AND MEMBERS

For the year ended 30 June 2022

Opinion

We have audited the financial statements of Edinburgh Napier Students' Association (the charity) for the year ended 30 June 2022 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 30 June 2022 and of its incoming resources and application of the resources for the period then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs UK) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Board of directors use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information in the annual report, other than the financial statements and our auditor's report thereon. The directors are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

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INDEPENDENT AUDITOR'S REPORT TO THE CORPORATE TRUSTEE AND MEMBERS

For the year ended 30 June 2022

Other information (cont.)

If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities and Trustees Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the Corporate Trustee's annual report;
- proper accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit

Responsibilities of the Directors

As explained more fully in the directors' responsibilities statement set out on page 7, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the directors are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and report in accordance with regulations made under that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

EDINBURGH NAPIER STUDENTS' ASSOCIATION

INDEPENDENT AUDITOR'S REPORT TO THE CORPORATE TRUSTEE AND MEMBERS

For the year ended 30 June 2022

Extent to which the audit was considered capable of detecting irregularities, including fraud

Irregularities that result from fraud are inherently more difficult to detect than irregularities that result from error.

From enquiries of those charged with governance, it was determined that the risk of material misstatement from fraud was low with little scope for fraud to occur. Our audit testing is designed to detect material misstatements from fraud where there is not high level collusion.

Our audit testing was designed to detect material misstatements from other irregularities that result from error where there is not high level concealment of the error. In this regard the following audit work was undertaken: applicable laws and regulations were reviewed and discussed with management; senior management meeting minutes were reviewed; internal controls were reviewed; and journals were reviewed. From this audit testing it was determined that the risk of material misstatement in this regard was low.

We performed income and expenditure testing which was designed to identify any irregularities as a result of mistakes or human error. From this audit testing it was determined that the risk of material misstatement in this regard was low.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the directors, as a body, in accordance with section 44 (1) (c) of the Charities and Trustee Investment (Scotland) Act 2005 and regulation 10 of the Charities Accounts (Scotland) Regulations 2006 (as amended). Our audit work has been undertaken so that we might state to the directors those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its directors as a body, for our audit work, for this report, or for the opinions we have formed.

Whitelaw Wells

Statutory Auditor
9 Ainslie Place
Edinburgh
Midlothian
EH3 6AS

8 March 2023

Whitelaw Wells is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

EDINBURGH NAPIER STUDENTS' ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 30 June 2022

	Notes	Unrestricted 2022 Total £	Unrestricted 2021 Total £
Income and endowments from:			
Donations and legacies	3	552,330	594,244
Other trading activities	4	65,264	1,793
Charitable activities	5	38,051	13,053
HMRC JRS		-	28,403
Investments		75	16
		<hr/>	<hr/>
Total		655,720	637,509
		<hr/>	<hr/>
Expenditure on:			
Raising funds – events and entertainment		8,756	1,956
Charitable activities	6	567,310	566,942
Other – pension scheme costs	15	11,326	(3,563)
		<hr/>	<hr/>
Total		587,392	565,335
		<hr/>	<hr/>
Net income		68,328	72,174
Reconciliation of funds:			
Total funds brought forward		(768,637)	(840,811)
		<hr/>	<hr/>
Total funds carried forward	13	(700,309)	(768,637)
		<hr/> <hr/>	<hr/> <hr/>

All of the results relate to continuing activities.

There were no recognised gains or losses for the period other than those stated in the above statements.

All income in 2022 and 2021 relates to unrestricted funds.

The notes on pages 18 to 30 form part of these financial statements

EDINBURGH NAPIER STUDENTS' ASSOCIATION

BALANCE SHEET

As at 30 June 2022

	Notes	2022 £	2021 £
Fixed assets	9	16,233	15,673
Current assets			
Debtors	10	9,614	2,019
Cash at bank and in hand		241,475	207,262
		<hr/>	<hr/>
Total current assets		251,089	209,281
Liabilities			
Creditors: amounts falling due within one year	11	(100,144)	(61,642)
		<hr/>	<hr/>
Total current liabilities		(100,144)	(61,642)
		<hr/>	<hr/>
Net current assets		150,945	147,639
		<hr/>	<hr/>
Total assets less current liabilities		167,178	163,312
Pension liability	12	(867,487)	(931,949)
		<hr/>	<hr/>
Total net liabilities	14	(700,309)	(768,637)
		<hr/> <hr/>	<hr/> <hr/>
Funds			
Unrestricted funds			
General fund	13	226,295	201,323
Pension fund	13	(926,604)	(969,960)
		<hr/>	<hr/>
Total charity funds		(700,309)	(768,637)
		<hr/> <hr/>	<hr/> <hr/>

The financial statements were approved and authorised for issue by the Board of Directors on 8 March 2023 and signed on their behalf by:

.....
Edinburgh Napier Students' Association Limited
Corporate Trustee

The notes on pages 18 to 30 form part of these financial statements

EDINBURGH NAPIER STUDENTS' ASSOCIATION

STATEMENT OF CASH FLOWS

As at 30 June 2022

	Notes	2022	2021
		£	£
Cash flows from operating activities:			
Net cash provided by operating activities	16	39,320	51,494
Cash flows from investing activities:			
Interest		75	16
Purchase of property, plant and equipment		(5,182)	(886)
Sale of property, plant and equipment		-	833
		<hr/>	<hr/>
Net cash provided (used in) investing activities		(5,107)	(37)
Change in cash and cash equivalents in the reporting period		34,213	51,457
Cash and cash equivalents at the beginning of the period		207,262	155,805
		<hr/>	<hr/>
Cash and cash equivalents at the end of The reporting period		241,475	207,262
		<hr/> <hr/>	<hr/> <hr/>

The notes on pages 18 to 30 form part of these financial statements

EDINBURGH NAPIER STUDENTS' ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 June 2022

1. Accounting policies

General information

Edinburgh Napier Students' Association is a charity established under the university charter and registered in Scotland. The charity's registered number is SC012506 and its registered office is B34 Edinburgh Napier University, 10 Colinton Road, Edinburgh EH10 5DT.

The continuing activity of the Association is to represent the students of Edinburgh Napier University.

Basis of preparation

The financial statements have been prepared in accordance with Financial Reporting Standard 102, as issued by the Financial Reporting Council, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Statement of Recommended Practice (SORP) – Accounting and Reporting by Charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Edinburgh Napier Student's Association meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The financial statements are presented in pounds sterling (GBP) as that is the currency in which the Association's transactions are denominated.

The preparation of financial statements requires the use of certain critical accounting estimates. It also requires directors to exercise their judgements in the process of applying the accounting policies. Use of available information and application of judgement are inherent in the formation of estimates. Actual outcomes in the future could differ from such estimates. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are disclosed in Note 2.

Going concern

The directors are of the opinion that the charity can continue to meet its obligations as they fall due to the foreseeable future.

The Board have considered their key financial concerns including the impact of Covid 19 and the SUSS pension liability within the Directors' report, at page 6. They have assurance of funding from the University in 2021/22 that returns to the level of 2018/19 and expect that it will remain at that level into 2022/23.

Income recognition

Income is recognised when the Association has legal entitlement to the funds, the receipt is probable and the amount can be measured reliably. Where there are performance conditions attached to any grants and donations, income is recognised when the conditions have been met or when meeting the conditions are within the Association's control and there is sufficient evidence that they have been met or will be met.

Income from charitable activities and other trading activities includes event and event sponsorship income and is recognised when the Association earns the right to consideration by its performance.

EDINBURGH NAPIER STUDENTS' ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (cont)

For the year ended 30 June 2022

1. Accounting policies (cont)

Gifts in kind

The value of gifts in kind provided to the Association is recognised at their open market value in the period in which they are receivable as incoming resources, where the benefit to the Association can be reliably measured. An equivalent amount is included as expenditure under the relevant heading in the Statement of Financial Activities.

Expenditure

Expenditure is recognised when a legal or constructive obligation arises. Where possible, expenditure has been charged direct to charitable expenditure. Where this is not possible, the expenditure has been allocated on the basis of time spent by staff on each activity.

- Costs of raising funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.
- Charitable expenditure comprises those costs incurred by the Association in the delivery of its activities and services.
- Support costs are allocated directly to charitable activities where applicable. Other support costs are allocated to charitable activities based on the proportion of income generated by each activity:

Representation	80%
Engagement	19%
Clubs, Societies & Sports Unions	1%
- Governance costs, included within support costs, are those costs associated with meeting the constitutional and statutory requirements of the Association and include costs linked to the strategic management of the Association.

VAT

The Association is registered for VAT and is partially exempt. Income and expenditure is stated net of VAT. Irrecoverable VAT is charged as an expense to the Statement of Financial Activities in the year in which it occurs.

Fixed assets

Fixed assets are included in the Balance Sheet at cost, less accumulated depreciation and any impairment. Assets costing over £500 are capitalised.

Depreciation

Depreciation is provided in the period in which the fixed assets are purchased. The rates of depreciation are calculated so as to write off the cost less residual value of each asset over its expected useful life as follows:

Furniture & fittings	20% reducing balance
Motor vehicles	25% reducing balance
Volunteer base	10% reducing balance

EDINBURGH NAPIER STUDENTS' ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (cont)

For the year ended 30 June 2022

1. Accounting policies (cont)

Debtors

Short term debtors are measured at the undiscounted amount of cash receivable, which is normally the invoiced amount, less any allowance for doubtful debts.

Cash and cash equivalents

Cash and cash equivalents consist of cash in hand, balances with banks and investment managers which are readily convertible, being those with maturities of three months or fewer from inception.

Cash and cash equivalents are measured at amortised cost, based on the relevant exchange rates at the reporting date.

Creditors

Short term creditors are obligations to pay for goods or services that have been acquired. Accounts payable are classified as creditors falling due within one year if payment is due within one year or less and are recognised at the undiscounted amount owed to the supplier, which is normally the invoice price.

Financial instruments

Financial instruments are recognised in the Statement of Financial Activities when the charity becomes a party to the contractual provisions of the instrument. Financial instruments are initially measured at transaction price. Subsequent to initial recognition they are accounted for as set out below.

The charity only enters into basic financial instruments. At the end of each reporting period basic financial instruments are measured at amortised cost using the effective interest rate method.

Financial assets are derecognised when the contractual rights to the cash flows from the asset expire, or when the charity has transferred substantially all the risks and rewards of ownership. Financial assets are derecognised only once the liability has been extinguished through discharge, cancellation or expiry.

Pension costs

During the period the Association participated in the Students' Union Superannuation Scheme, a defined benefit scheme which is externally funded and contracted out of the State Second Pension. The fund is valued at least every three years by a professionally qualified independent actuary with the rates of contribution payable being determined by the trustees on the advice of the actuary. The scheme operates as a pooled arrangement, with contributions paid at a centrally agreed rate. As a consequence, no share of underlying assets and liabilities can be directly attributed to the Association. Under the terms of FRFS 102, in these circumstances contributions are accounted for as if the scheme were a defined contribution scheme. The contractual liability to repay past funding deficits has been recognised on the balance sheet at the net present value of future cash flows, as required by FRS 102. An effective interest cost is charged to the Statement of Financial Activities as the discounting to present value unwinds over time.

The Association also operates two defined contribution schemes in respect of its employees. The assets of these schemes are held separately from those of the charity. The pension costs charge represents the amount of contributions payable to the schemes in the period.

EDINBURGH NAPIER STUDENTS' ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (cont)

For the year ended 30 June 2022

1. Accounting policies (cont)

Unrestricted and designated funds

General funds are to be used to carry out the core activities of the Association. Designated funds are to be used for specific purposes as laid down by the Association.

2. Critical judgements and estimates

In preparing the financial statements, directors make estimates and assumptions which affect reporting results, financial position and disclosure of contingencies. Use of available information and application of judgement are inherent in the formation of the estimates, together with past experience and expectations of future events that are believed to be reasonable under the circumstances. Actual results in the future could differ from such estimates.

Critical judgements are made in the timing of the recognition of income in accordance with the Charities SORP (FRS 102) and in the present value discount rate applied to the long-term pension deficit liability.

3. Donations and legacies

2022	Representation	Engagement	Clubs Societies & Sports Unions	Total 2022
	£	£	£	£
Edinburgh Napier University				
Block Grant	460,000	-	-	460,000
Ring-fenced Funding	-	80,000	-	80,000
Other funding	500	-	-	500
Donations in Kind	11,830	-	-	11,830
	<hr/>	<hr/>	<hr/>	<hr/>
	472,330	80,000	-	552,330
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

2021	Representation	Engagement	Clubs Societies & Sports Unions	Total 2021
	£	£	£	£
Edinburgh Napier University				
Block Grant	460,000	-	-	460,000
Ring-fenced Funding	-	110,000	-	110,000
Other funding	24,244	-	-	24,244
	<hr/>	<hr/>	<hr/>	<hr/>
	484,244	110,000	-	594,244
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

EDINBURGH NAPIER STUDENTS' ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (cont)

For the year ended 30 June 2022

4. Other trading activities

	Total (Engagement) 2022 £	Total (Engagement) 2021 £
Freshers events	3,985	1,000
Partnership income	13,105	560
Social sponsorship	11,458	-
Sports & Societies Awards Ball	27,162	-
Sponsorship – other	8,500	-
Other income	1,054	233
	<hr/>	<hr/>
	65,264	1,793
	<hr/> <hr/>	<hr/> <hr/>

5. Income from charitable activities

2022	Representation £	Engagement £	Clubs Societies & Sports Unions £	Total 2022 £
Sports Unions	-	-	18,060	18,060
Sundry income	2,213	-	-	2,213
Freshers	-	14,158	-	14,158
Clubs and societies	-	-	3,620	3,620
	<hr/>	<hr/>	<hr/>	<hr/>
	2,213	14,158	21,680	38,051
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

2021	Representation £	Engagement £	Clubs Societies & Sports Unions £	Total 2021 £
Sports Unions	-	-	7,040	7,040
Sundry income	1,326	-	-	1,326
Freshers	-	3,077	-	3,077
Clubs and societies	-	-	1,610	1,610
	<hr/>	<hr/>	<hr/>	<hr/>
	1,326	3,077	8,650	13,053
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

EDINBURGH NAPIER STUDENTS' ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (cont)

For the year ended 30 June 2022

6. Charitable activities

2022	Representation £	Engagement £	Clubs	Total 2022 £
			Societies & Sports Unions £	
Staff wages	239,408	-	-	239,408
Student training & development	1,609	-	-	1,609
Executive expenses	1,025	-	-	1,025
NUS Affiliation Fees	11,500	-	-	11,500
Other costs	8,858	-	-	8,858
Sports Union	-	-	38,357	38,357
Support costs (Note 7)	201,065	47,753	2,513	251,331
Rental expense	11,830	-	-	11,830
Bad debt	489	-	-	489
Depreciation	2,903	-	-	2,903
	<u>478,687</u>	<u>47,753</u>	<u>40,870</u>	<u>567,310</u>

2021	Representation £	Engagement £	Clubs	Total 2021 £
			Societies & Sports Unions £	
Staff wages	270,897	-	-	270,897
Student training & development	884	-	-	884
Executive expenses	1,202	-	-	1,202
NUS Affiliation Fees	11,423	-	-	11,423
Other costs	12,133	-	-	12,133
Sports Union	-	-	14,166	14,166
Support costs (Note 7)	198,441	51,271	3,535	253,247
Bad debt	-	-	-	-
Depreciation	2,715	-	-	2,715
SIF Expenditure	-	275	-	275
	<u>497,695</u>	<u>51,546</u>	<u>17,701</u>	<u>566,942</u>

EDINBURGH NAPIER STUDENTS' ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (cont)

For the year ended 30 June 2022

7. Support costs

2022	Representation £	Engagement £	Clubs	Total 2022 £
			Societies & Sports Unions £	
Staff wages	165,491	39,303	2,068	206,862
Irrecoverable VAT	1,775	422	22	2,219
Office costs	2,778	660	35	3,473
Other costs	18,074	4,293	226	22,593
MSL Database costs	3,743	889	47	4,679
<i>Governance costs</i>				
Audit fee	4,800	1,140	60	6,000
Governance review and HR	4,404	1,046	55	5,505
	<hr/>	<hr/>	<hr/>	<hr/>
	201,065	47,753	2,513	251,331
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

2021	Representation £	Engagement £	Clubs	Total 2021 £
			Societies & Sports Unions £	
Staff wages	158,540	37,429	2,825	198,794
Irrecoverable VAT	4,846	1,144	86	6,076
Office costs	4,292	1,013	76	5,381
Other costs	13,062	3,084	233	16,379
MSL Database costs	-	4,422	-	4,422
<i>Governance costs</i>				
Audit fee	4,506	1,064	80	5,650
Governance review and HR	13,195	3,115	235	16,545
	<hr/>	<hr/>	<hr/>	<hr/>
	198,441	51,271	3,535	253,247
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

8. Staff costs and numbers

	2022 £	2021 £
Wages and salaries	376,069	411,172
Social security costs	33,388	33,389
Pensions	14,139	14,535
Death in service	3,077	4,566
Termination expenditure	9,605	-
Holiday pay accruals	9,995	4,529
Employee expenses	-	1,500
	<hr/>	<hr/>
	446,273	469,691
	<hr/> <hr/>	<hr/> <hr/>

EDINBURGH NAPIER STUDENTS' ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (cont)

For the year ended 30 June 2022

8. Staff costs and numbers (cont)

	2022	2021
	Number	Number
Staff numbers		
Management and administration	17	18
	<hr/>	<hr/>
	17	18
	<hr/> <hr/>	<hr/> <hr/>

There was one employee with emoluments above £60,000 (2021: none).

The policy for redundancy follows the statutory redundancy provisions.

Executive remuneration

The key management personnel of the charity in 2020/2021 comprised of the executive members, in 2021/2022 the key management personnel comprised of the Chief Executive Officer and the Head of Student Communities and Engagement (Deputy CEO). Key management personnel remuneration for the year was £114,757 (2021: £98,979)

During the course of their employment, three members (2021: three) of the Executive received sabbatical remuneration as outlined in the Constitution, totalling £57,685 (2021: £62,098).

				2022				2021
	Salary	Pension	Er NI	£	Salary	Pension	Er NI	£
				Total				Total
Ankit Duggal	-	-	-	-	18,795	-	1,379	20,174
Matthew Akinpelu	15,527	355	1,140	17,022	-	-	-	-
Emily Divine	19,664	479	1,140	21,283	-	-	-	-
Heloisa Fyfe	17,778	533	1,069	19,380	19,301	423	1,449	21,173
Nikhil Reddem	-	-	-	-	19,301	-	1,449	20,750
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	52,969	1,367	3,349	57,685	57,397	423	4,277	62,097
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Three members (2021: three) of the Executive were reimbursed a total of £91 for travel and expenses incurred during the period (2021: £730). No members (2021: £Nil) of the Board of Directors were reimbursed a total of £Nil for travel and expenses incurred during the period (2021: £Nil). The amounts noted are for the full financial year. From 05/07/2021, the disclosure includes amounts paid to the directors of Edinburgh Napier Student's Association Limited, the corporate trustee of Edinburgh Napier Students' Association as noted on page 9.

EDINBURGH NAPIER STUDENTS' ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (cont)

For the year ended 30 June 2022

9. Fixed assets

	Volunteer Base £	Furniture & Fittings £	Total £
Cost			
At 1 July 2021	17,348	15,505	32,853
Additions	-	5,182	5,182
Disposals	-	(2,583)	(2,583)
	<hr/>	<hr/>	<hr/>
At 30 June 2022	17,348	18,104	35,452
	<hr/>	<hr/>	<hr/>
Depreciation			
At 1 July 2021	8,172	9,008	17,180
Charge for year	918	1,985	2,903
Estimated on disposal	-	(864)	(864)
	<hr/>	<hr/>	<hr/>
At 30 June 2022	9,090	10,129	19,219
	<hr/>	<hr/>	<hr/>
Net book value			
At 30 July 2022	8,258	7,975	16,233
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
At 1 July 2021	9,176	6,497	15,673
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

10. Debtors

	2022 £	2021 £
Trade debtors	4,826	2,019
Prepayments and accrued income	4,788	-
	<hr/>	<hr/>
	9,614	2,019
	<hr/> <hr/>	<hr/> <hr/>

EDINBURGH NAPIER STUDENTS' ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (cont)

For the year ended 30 June 2022

11. Creditors: amounts falling due within one year

	2022	2021
	£	£
Trade creditors	434	1,771
Social security and other taxes	4,317	1,614
Other creditors and accruals	36,276	20,246
Pension liability	59,117	38,011
	<u>100,144</u>	<u>61,642</u>

12. Creditors: amounts falling due more than one year

	2022	2021
	£	£
Pension Liability		
Due 1 - 2 years	59,956	43,148
Due 2 - 5 years	191,604	152,760
Due more than 5 years	615,927	736,041
	<u>867,487</u>	<u>931,949</u>

13. Funds

2022	Balance at 1 July 2021 £	Income £	Expenditure £	Transfers £	Balance at 30 June 2022 £
Unrestricted funds					
General fund	201,323	655,720	(576,066)	(54,682)	226,295
Pension fund	(969,960)	-	(11,326)	54,682	(926,604)
	<u>(768,637)</u>	<u>655,720</u>	<u>(587,392)</u>	<u>-</u>	<u>(700,309)</u>
2021					
	Balance at 1 July 2020 £	Income £	Expenditure £	Transfers £	Balance at 30 June 2021 £
Unrestricted funds					
General fund	179,977	637,509	(568,898)	(47,265)	201,323
Pension fund	(1,020,788)	-	3,563	47,265	(969,960)
	<u>(840,811)</u>	<u>637,509</u>	<u>(565,335)</u>	<u>-</u>	<u>(768,637)</u>

The transfer between funds relates to the pension deficit payments.

EDINBURGH NAPIER STUDENTS' ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (cont)

For the year ended 30 June 2022

14. Analysis of net assets between unrestricted funds

	General Funds £	Pension Fund £	Total £
2022			
Balances at 30 June 2022 represented by:			
- Tangible assets	16,233	-	16,233
- Current assets	251,089	-	251,089
- Amounts falling due within one year	(41,027)	(59,117)	(100,144)
- Amounts falling due after more than one year	-	(867,487)	(867,487)
	<hr/>	<hr/>	<hr/>
	226,295	(926,604)	(700,309)
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
	General Funds £	Pension Fund £	Total £
2021			
Balances at 30 June 2021 represented by:			
- Tangible assets	15,673	-	15,673
- Current assets	209,281	-	209,281
- Amounts falling due within one year	(23,631)	(38,011)	(61,642)
- Amounts falling due after more than one year	-	(931,949)	(931,949)
	<hr/>	<hr/>	<hr/>
	201,323	(969,960)	(768,637)
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

15. Pension costs

The Association participates in the Students' Union Superannuation Scheme, which is a defined benefit scheme whose membership consists of employees of students' unions and related bodies throughout the country. Benefits in respect of service up to 30 September 2003 are accrued on a "final salary" basis, with benefits in respect of service from 1 October 2003 to 30 September 2011 accruing on a Career Average Revalued Earnings (CARE) basis. The Scheme closed to future accrual on 30 September 2011.

The most recent valuation of the scheme was carried out as at 30 June 2019 and showed that the market value of the scheme's assets was £119,103,000 with these assets representing 46% of the value of benefits that had accrued to members after allowing for expected future increases in earnings. The deficit on an on-going funding basis amounted to £140,907,000.

The assumptions which have the most significant effect upon the results of the valuation are those relating to the rate of return on investments and the rates of increase in pensions over the period up to retirement and once in payment.

EDINBURGH NAPIER STUDENTS' ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (cont)

For the year ended 30 June 2022

15. Pension costs (cont)

The following assumptions applied at 30 June 2019:

- The investment return would be 4.0% per annum before retirement and 2.0% per annum after retirement.
- Pensions accrued on the CARE basis would revalue in line with RPI at 3.6% per annum and pensions accrued on the final salary basis would revalue in line with CPI at 2.6% per annum.
- Present and future pensions would increase at rates specified by scheme rules with appropriate assumptions where these are dependent on inflation.

The 2019 valuation set out recommended monthly contributions expressed in monetary terms intended to clear the ongoing funding deficit over a period of 14 years and 10 months. These amounts are applied with effect from 1 October 2020 and will increase each year by 5%. They will be formally reviewed following completion of the next valuation due with an effective date no later than 30 June 2022. In addition to these contributions, the Association also pays its share of the scheme's levy to the Pension Protection Fund. This cost of £4,315 (2021: £9,249) is also included in the accounts.

The funding deficit contributions paid into the scheme by the Association for the year ended 30 June 2022 amounted to £54,682 (2021: £47,265). The Association will be obligated to pay deficit contributions of £59,097 for the year ended 30 June 2023. As it is not possible to identify individual employers' share of the assets and liabilities in the scheme, the contributions are recognised as if it were a defined contribution scheme. The total commitment for funding deficit contributions at 30 June 2022, discounted to present value at a rate of 1.75% (2021: 1.75%) per annum was £926,604 (2021: £969,960).

The Association also operates two defined contribution schemes in respect of its employees during the period. The assets of the scheme are held separately from those of the Association. The pension cost charge represents the amount of contributions payable to the scheme in the year and amounted to £14,139 (2021: £14,535).

16. Notes to the cash flow statement

Reconciliation of net income to net cash flow from operating activities

	2022	2021
	£	£
Surplus for the year	68,328	72,174
Depreciation	2,903	2,715
Loss/(gain) on sale of assets	1,719	(233)
Interest	(75)	(16)
(Increase)/decrease in debtors	(7,595)	34,569
Increase/ (decrease) in creditors	38,502	(6,887)
Decrease in provisions	(64,462)	(50,828)
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Cash provided by operating activities	39,320	51,494
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EDINBURGH NAPIER STUDENTS' ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (cont)

For the year ended 30 June 2022

17. Controlling party

From 5 July 2021 the Association is controlled by Edinburgh Napier Students' Association Limited (registered company number SC703175), a corporate Trustee representing the Board of Directors. There is no ultimate controlling party.

18. Related parties

Napier Students' Association received £460,000 (2021: £460,000) in core grant income from Edinburgh Napier University. Income of £80,000 (2021: £110,000) was also received from Edinburgh Napier University to support the delivery of strategic priorities.

During the year, Edinburgh Napier Students' Association received £11,830 (2021: £Nil) worth of gifts and services in kind from Edinburgh Napier University. These related to the use of an office suite on Edinburgh Napier University campus.

Edinburgh Napier Students' Association received £Nil (2021: £Nil) from Edinburgh Napier University for the organisation of a Freshers' Fayre.

At the year-end the amount receivable from Edinburgh Napier University was £Nil (2021: £332).

19. Net Movement in Funds

	2022	2021
	£	£
This is stated after charging:		
Auditor's remuneration - current auditor	6,000	-
Auditor's remuneration – previous auditor	-	5,500
Depreciation	2,903	2,715
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