**ENSA Societies**

**Development Plan 2025-26**

Please fill out all sections in as much detail as possible.

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| **Society Details** | |
| **Name of Society:**  *(Including preferred abbreviation)* |  |
| **Current Committee Members:**  *(Name/Position)* |  |
| **External Affiliations:**  *(e.g. Governing Bodies or Professional Organisations)* |  |
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| **Aims/Objectives** | |
| **Aim:**  *(Why does the society exist?)* |  |
| **Objectives:**  *(What do you what to get out of your society?)* |  |

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| **General Activities** | |
| **What will your regular activities look like?** *Please list specific ideas.* |  |
| **Venue of regular activities:**  *(On/off campus, etc)* |  |
| **Resources required:** *(equipment, promotion, transport, etc)* |  |
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| **Special Events** | |
| **Are you planning to run any special events?** *This includes balls, fundraisers, and larger collaborative events.* |  |
| **For each event, let us know what resources are required:**  *(List venues, marketing, booking costs etc)* |  |
| **How can ENSA support you to organise any of these events?**  *(Booking venues, promotion, etc)* |  |
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| **Welcome Activities** | |
| **Do you intend to host a taster session?**  *If so, let us know the details of this session (date/time/venue).* |  |
| **Resources Required:** |  |
| **Do you need ENSA support to organise this?** |  |
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| **Campaigns** | |
| **Are there any existing campaigns you would like to get involved with?**  *(e.g World Mental Health Day, Black History Month, etc)* |  |
| **Are there any campaigns you would like to start?** |  |

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| **Health & Safety** | |
| **What is the risk rating of your society?**  *(This information can be found in the ENSA Health & Safety Policy in the Policy Bank)* |  |
| **Name of person responsible for risk assessments:** |  |
| **For Medium/High Risk Societies only:** | |
| **Name of any qualified first aiders within your committee:** |  |
| **Name of committee member(s) to attend first aid training:** |  |
| **Name of person responsible for first aid kit and restocking:** |  |
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| **Equipment** | |
| **The society owns equipment:** |  |
| **When was your inventory last updated?**  *You should have an inventory even if your society owns no equipment.* |  |
| **Who is responsible for managing your inventory?** |  |

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| **Finance - Expenditure** | |
| **Breakdown of Expected Spend on Items:** *Check the Club Account spreadsheet on Teams for last year’s spends.*  *(Consider venue costs, resources, transport, etc)* |  |
| **Total Expected Expenditure:** |  |
|  | |
| **Finance - Income** | |
| **Target Number of Memberships:** |  |
| **Costs of Membership Types** *(not including the ENSA Societies Affiliation Fee)* | |
| ENU Student – Full Year:  *(Minimum £0)* |  |
| ENU Student – Term 1 Only:  *(Minimum £0)* |  |
| ENU Student – Term 2 Only:  *(Minimum £0)* |  |
| Associate/Non-ENU Student – Full Year: |  |
| **Total Target Membership income:** |  |
| **Current Available Balance:** |  |
| **Fundraising Target:** |  |
| **Sponsorships:** (*Who/how much/obligations)* |  |
| **Total Expected Income:** |  |
|  |  |
| **Finance – Profit/Loss** | |
| **Total Income – Total Expenditure =** |  |

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| **Other Things to Consider** | |
| **Social Media Accounts:** *(Provide links or usernames)* |  |
| **Which committee members should get admin access for your society on the ENSA website?** *Presidents will be given access once committee training completed.* |  |
| **Is there anything else you would like ENSA to support you with this year?** |  |